Westfield Academy

Seeing the qualities in every child

Westfield Road, Yeovil, Somerset, BA21 3DB

11-16 Academy, NOR 1020

COVER SUPERVISOR

Fixed Term until August 2027 in the first instance

37 hours per week, term time only plus INSET days

Grade 12 (£25,297 - £28,360, actual salary)

We wish to appoint, as soon as possible, an enthusiastic individual to join our existing team of Cover Supervisors who provide high quality cover lessons for absent teaching staff. You will implement lesson plans prepared by teachers, and ensure an effective environment for learning. Cover Supervisors will need to register students promptly in line with our attendance and safeguarding procedures, respond to questions about the work that has been set, and generally assist students to undertake set activities and engage in learning, whilst promoting and implementing the schools ethos and policies.

The successful candidate will need to demonstrate excellent communication, interpersonal and organisational skills, and be able to use their initiative to respond to classroom situations. Candidates should be able to demonstrate positive and effective behaviour management techniques, flexibility and an ability to work under pressure. This role requires the postholder to adapt to different demands at short notice due to the nature of cover requirements.

This role would suit candidates who are looking to get into teaching or a teaching assistant who may wish to take a step into a teaching role. A candidate with a willingness to support extracurricular sports clubs and fixtures as part of the wider cover supervisor role would fit the role well.

A full and thorough training and induction programme will be provided.

‘Westfield Academy continues to be a good school’. (Ofsted, October 2023). The report recognised that our school is ‘happy, inclusive and caring’, the school’s ethos is built on warm and respectful relationships between staff and pupils’ and ‘staff feel valued and empowered’.

Westfield Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointment to this post is subject to an enhanced Disclosure and Barring Service check, including the barred list, as well as other pre-appointment checks such as online searches as outlined in Keeping Children Safe in Education (September 2026).

For further details please follow the links below and visit our website, www.westfieldacademy.co.uk or contact our HR & Student Data Officer Rhiannon Briggs, rhiannon.briggs@westfieldacademy.co.uk..

The deadline for applications is Friday 6th November 2026 at 09:00am.

Interviews will take place w/c 9th November 2026.

Candidates shortlisted for interview will be informed by no later than 5.00pm on Monday 9th November 2026.